



7<sup>th</sup> November 2021

**Notice of Annual General Meeting  
to be held over Zoom  
Monday 29<sup>th</sup> November 2021 at 7:30pm**

This is to inform you that the British School Al Khubairat will hold its Annual General Meeting on **Monday 29<sup>th</sup> of November at 7.30pm by Zoom Webinar.**

Due to the continued COVID-19 pandemic and the resulting restrictions imposed on the School regarding gatherings by ADEK, the decision was made by the Board to once again hold the AGM over Zoom Webinar.

If you wish to attend the 2021 AGM, you must first of all register for the Zoom Webinar in advance [here](#) by **Sunday the 28<sup>th</sup> of November**. You will be unable to attend and cast your vote for Parent Elected Governors without registering in advance. All documentation relating to the AGM can be found online [here](#) and also on the Parent Portal.

Enclosed is a draft agenda for the meeting and a list of current Governors. There are **2 vacancies** for Parent Elected Governor this year.

The Board is made up of Parent Elected Governors and Governors nominated by the British Ambassador, one of whom is nominated as his Representative. If you wish to stand for election as one of the Parent Elected Governors of the School, please complete and return the included Nomination Form, to be returned to Primary or Secondary Security in a sealed envelope and addressed to the Clerk to the Board. Alternatively, please scan the completed nomination form and email it to the Clerk to the Board, Lesley McPherson, on [Clerktotheboard@britishschool.sch.ae](mailto:Clerktotheboard@britishschool.sch.ae). Nomination Forms need to be submitted to the Clerk by **Friday the 19<sup>th</sup> of November 2021**.

***Please note***, persons employed by the School, or whose spouse is employed by the School, will not be eligible to serve as a member of the Board of Governors.

Parent Elected Governors are a vital part of our team and the Board hopes that there are parents or others who are willing to give their time and commitment to this important role. If you would like further information, please contact the Clerk who will put you in touch with an experienced Governor who will explain the process for nomination and what being a Governor entails.

Motions should also be received by **Friday 19<sup>th</sup> November 2021**. It is requested that you discuss any motions with a Governor before the AGM, in order to ensure that these are constitutional or necessary e.g. requesting initiatives that have already been introduced by the Board or School.

For any queries, the Governors can be contacted via the Clerk by email - [Clerktotheboard@britishschool.sch.ae](mailto:Clerktotheboard@britishschool.sch.ae).

The Governors look forward to seeing you at the AGM.

A handwritten signature in black ink, reading "Sean Magee". The signature is written in a cursive style with a large, stylized 'S' and 'M'.

**Sean Magee**  
Chair, Board of Governors



## **The British School Al Khubairat**

### **2021 Annual General Meeting**

**Monday 29<sup>th</sup> November - 7.30pm, By Zoom Webinar**

#### **DRAFT AGENDA**

1. Adopt Minutes of the Annual General Meeting of 2020
2. Chair's Introduction
3. Honorary Treasurer's Report and proposals
  - a. "That the audited Financial Statements for the year ended 31<sup>st</sup> August 2021 be approved and published".
  - b. "That \*\*\* be appointed as the School auditors for the academic year ending 31st August 2022".
4. Ballot for Parent Elected Governors
5. Head's Report
6. Results of Ballot
7. Any Other Business



## **BSAK Board of Governors**

<b>Sean Magee</b>	Chair
<b>Adam Boukadida</b>	Vice-Chair & Ambassador's Nominee
<b>Faisal Raja</b>	Hon. Treasurer
<b>Reema Traynor</b>	Hon. Secretary & Ambassador's Nominee
<b>Sophia Brecknell</b>	Ambassador's Representative
<b>H.E. Younis Al Khoori</b>	Ambassador's Nominee
<b>Vincent Gordon</b>	
<b>Nicolas Heard</b>	
<b>Pamela Meenagh</b>	
<b>Maheen Pfeffer</b>	Ambassador's Nominee
<b>Sanjay Sahota</b>	

## **Board of Governor Vacancies: 2**



### **NOMINATION FOR ELECTION AS GOVERNOR**

I am a resident of Abu Dhabi and wish to be nominated for election by parents, to serve on the Board of Governors of BSAK.

**NAME** ..... **TEL NO (Mob)**.....  
**PO BOX** ..... **TEL NO** .....  
**EMAIL**.....

#### **PROPOSER**

**NAME**..... **SIGNATURE**.....  
**PO BOX** ..... **TEL NO.** .....

#### **SECONDER**

**NAME**..... **SIGNATURE**.....  
**PO BOX** ..... **TEL NO.** .....

To be completed by the nominee:-

1. Number of children attending the School .....  
(It is not a requirement that governors elected by parents are themselves parents)
2. Number of years you have lived in Abu Dhabi .....
3. Length of expected stay in Abu Dhabi .....
4. What aspects of the School's affairs particularly interest you?  
.....  
.....
5. What contributions do you feel you would be able to make as a Governor?  
.....  
.....  
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***Please note*** -persons employed by the School, or whose spouse is employed by the School, will not be eligible to serve as a member of the Board of Governors.

**Please return completed nomination form to the Clerk to the Board, to arrive no later than Friday 19<sup>th</sup> November 2021**