



7th November 2021

**Notice of Annual General Meeting
to be held over Zoom
Monday 29th November 2021 at 7:30pm**

This is to inform you that the British School Al Khubairat will hold its Annual General Meeting on **Monday 29th of November at 7.30pm by Zoom Webinar.**

Due to the continued COVID-19 pandemic and the resulting restrictions imposed on the School regarding gatherings by ADEK, the decision was made by the Board to once again hold the AGM over Zoom Webinar.

If you wish to attend the 2021 AGM, you must first of all register for the Zoom Webinar in advance [here](#) by **Sunday the 28th of November.** You will be unable to attend and cast your vote for Parent Elected Governors without registering in advance. All documentation relating to the AGM can be found online [here](#) and also on the Parent Portal.

Enclosed is a draft agenda for the meeting and a list of current Governors. There are **2 vacancies** for Parent Elected Governor this year.

The Board is made up of Parent Elected Governors and Governors nominated by the British Ambassador, one of whom is nominated as his Representative. If you wish to stand for election as one of the Parent Elected Governors of the School, please complete and return the included Nomination Form, to be returned to Primary or Secondary Security in a sealed envelope and addressed to the Clerk to the Board. Alternatively, please scan the completed nomination form and email it to the Clerk to the Board, Lesley McPherson, on Clerktotheboard@britishschool.sch.ae. Nomination Forms need to be submitted to the Clerk by **Friday the 19th of November 2021.**

Please note, persons employed by the School, or whose spouse is employed by the School, will not be eligible to serve as a member of the Board of Governors.

Parent Elected Governors are a vital part of our team and the Board hopes that there are parents or others who are willing to give their time and commitment to this important role. If you would like further information, please contact the Clerk who will put you in touch with an experienced Governor who will explain the process for nomination and what being a Governor entails.

Motions should also be received by **Friday 19th November 2021.** It is requested that you discuss any motions with a Governor before the AGM, in order to ensure that these are constitutional or necessary e.g. requesting initiatives that have already been introduced by the Board or School.

For any queries, the Governors can be contacted via the Clerk by email - Clerktotheboard@britishschool.sch.ae.

The Governors look forward to seeing you at the AGM.



Sean Magee
Chair, Board of Governors



The British School Al Khubairat

2021 Annual General Meeting

Monday 29th November - 7.30pm, By Zoom Webinar

DRAFT AGENDA

1. Adopt Minutes of the Annual General Meeting of 2020
2. Chair's Introduction
3. Honorary Treasurer's Report and proposals
 - a. "That the audited Financial Statements for the year ended 31st August 2021 be approved and published".
 - b. "That *** be appointed as the School auditors for the academic year ending 31st August 2022".
4. Ballot for Parent Elected Governors
5. Head's Report
6. Results of Ballot
7. Any Other Business



BSAK Board of Governors

Sean Magee	Chair
Adam Boukadida	Vice-Chair & Ambassador's Nominee
Faisal Raja	Hon. Treasurer
Reema Traynor	Hon. Secretary & Ambassador's Nominee
Sophia Brecknell	Ambassador's Representative
H.E. Younis Al Khoori	Ambassador's Nominee
Vincent Gordon	
Nicolas Heard	
Pamela Meenagh	
Maheen Pfeffer	Ambassador's Nominee
Sanjay Sahota	

Board of Governor Vacancies: 2



NOMINATION FOR ELECTION AS GOVERNOR

I am a resident of Abu Dhabi and wish to be nominated for election by parents, to serve on the Board of Governors of BSAK.

NAME TEL NO (Mob).....
PO BOX TEL NO
EMAIL.....

PROPOSER

NAME..... SIGNATURE.....
PO BOX TEL NO.

SECONDER

NAME..... SIGNATURE.....
PO BOX TEL NO.

To be completed by the nominee:-

1. Number of children attending the School
(It is not a requirement that governors elected by parents are themselves parents)
2. Number of years you have lived in Abu Dhabi
3. Length of expected stay in Abu Dhabi
4. What aspects of the School's affairs particularly interest you?
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5. What contributions do you feel you would be able to make as a Governor?
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Please note -persons employed by the School, or whose spouse is employed by the School, will not be eligible to serve as a member of the Board of Governors.

Please return completed nomination form to the Clerk to the Board, to arrive no later than Friday 19th November 2021